

402 IMCOM Enterprise Municipal Custodial Services Performance Standards

IMCOM Custodial Services Standards			
Task	SSP A Child Care, Youth & Youth Gymnasiums	SSP B Basic Cleaning Installation Administration, Community, Training, & Education, Warriors in Transition	SSP C Fitness Centers
Clean/Supply Kitchens & Breakrooms	D	N/A	N/A
Clean/Supply Restrooms	D	2.5W	D
Disinfect Toilets/Urinals ^{TA}	D	2.5W	D
Clean Drinking Fountains	D	2.5W	D
Remove Trash	D	1W	2W
Vacuum Cleaning	D	1W	1W
Carpet Cleaning	1Y	1Y	1Y
Spot Clean	A/R	A/R	A/R
Sweep Floors	D	1W	D
Wet Mop	D	1W	D
Dry Buff or Spray/Buff	1M	4Y	1M
Stripping/Finishing Tile	2Y	1Y	1Y
Regular Dusting	D	2Y	2Y
High Dusting	1W	1Y	1Y
Clean Furniture	1Y	N/A	N/A
Wash Interior Glass	2Y	N/A	N/A
Wash Exterior Glass	2Y	N/A	N/A
Clean Window Treatments	2Y	N/A	N/A
Highchairs, Cribs, Tables	D ^{BO}	Applicable for CDCs, Youth Services, and Youth Gymnasiums Facilities ONLY	
Food Service Areas	D ^{BP}		
Clean Doors, Doorframes	D ^{BQ}		
Empty/Clean Diaper Pails	D ^{BO}		
Scrub Walls, Woodwork	1W ^{BQ}		
Dust Ledges, Window Sills	1W ^{BR}		
Area Rugs Cleaning	4Y ^{BO}		
Clean Upholstered Furniture	2Y ^{BS}		
Legend:			
D - Daily	4W - Four Times a Week	3W - Three times a Week	1Y - Once Year
1W - Once a Week	5W - Five Times a Week	N/A - Not Applicable	2Y - Twice Year
2W - Twice a Week	1M - Once a Month		4Y - 4 Times Year
2.5 W - Every Other Day (M,W,F,T,TH)	2M - Twice a Month	A/R - As Required/Requested Per Contract	
BO - Applicable only to Child & Youth Services facilities			
BP - Applicable only to Child & Youth Services facilities - for all other facilities see "Clean/Supply Kitchens & Restrooms."			
BQ - Covered under "Spot Cleaning" for all facilities except Child & Youth Services facilities.			
BR - Covered under "Regular Dusting" for all facilities except Child & Youth Services facilities.			

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BS - Applicable only to Child & Youth Services facilities - for all other facilities see "Clean Furniture."

Child Development Services Notes:

Caliber of the cleaning service for Child Development Services facilities will be IAW AR 608-10 Ch 5-37 a.

Warriors in Transition Biohazard Waste Notes: (THIS IS NOT AN IMCOM FUNDING RESPONSIBILITY)

Caliber of the cleaning service for casualty/trauma decontamination at facilities where regulations shall be cleaned IAW MEDCOM Reg 40-35; paragraph 16 Contingency Planning (h) Casualty/trauma Suicide.

General Notes:

1. Facility Category Codes to be excluded from these custodial services: 141XX, 17XXX, 722XX, 724XX, and 721XX (Except 72112, WTU UPH) facilities.
2. Custodial services for facilities in the frequency chart (as shown in the columns above) will be provided to Division level and above.
3. Garrison Commanders have the discretion to alter these standards to a higher or lower level when justified (i.e. classroom used once a week, lowering is permitted) and supported as reimbursable, but no additional funds will be provided by IMCOM.
4. Administrative space within U.S. Army Reserve unit facilities with Category Code 17140 is non-reimbursable for Custodial Services. US Army Reserve receives equal USARC will receive custodial services regardless of the unit level and will receive the same level of support as other authorized buildings on the installation. Any service beyond the Garrison's basic service will be provided on a reimbursable basis. To receive custodial services, the building must have the correct CATCODE.
5. Training building under CATCODE (17xxx) such as Simulations Center (CATCODE 17213) and Simulator Building (motion based) (CATCODE 17210) non-reimbursable basis with administrative offices will be treated the same as Installation Administrative.
6. Services for Warriors in Transition unaccompanied personnel housing will be funded and executed in full compliance with OACSIM policy memorandum, "Unaccompanied Personnel Housing for Warriors in Transition (WT)" dtd 14 Oct 09, ref (b) custodial services for WTs residing in WT UPH facilities.
7. CATCODE 14113, Access Control Building, is authorized when manned by Garrison DASG's and DACP's.

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